

Happy Trails RV Club Wagon Master Guidelines

- Select rally location and dates.
- Verify sites are available for dates.
- Determine if reservations will be made by Wagon Master or direct by members.
- Determine if there will be group events (shows, tours, happy hours, potlucks).
- Present information to the Trip Director for presentation at next monthly meeting.
- Create Rally Board for meeting and sign-up sheet.
- Wagon Masters will have paid campsites. The cost to attending members is limited to \$15 each and is payable directly to the club treasurer at time of sign-up. See “Happy Trails RV Club Rules & Regulations (Second Revision)” for additional details.
- Send email blast to members via the Trip Director.
- Collect payments for deposits and/or payments for site fees and events.
- Recruit a few members to help with any group happy hours, potlucks, carpooling to events.
- Create handout for daily schedule include maps for event location.
- Upon arrival remind members to display their Happy Trails RV Club sign in rig window.
- Contact Trip Director for directions on getting the club banner (and propane cooker/pot, if wanted) to display at rallies.
- Have fun!

Original: Jan. 30, 2011
First Revision: Feb. 1, 2018
Second Revision: Jan. 2, 2022
Third Revision: Feb. 2, 2023
Fourth Revision: Feb. 9, 2024