

Happy Trails RV Club Rules & Regulations (First Revision)

The Executive Committee shall be responsible for additions, deletions or changes to the "Rules & Regulations." Such actions shall be subject to ratification by the membership at its next meeting.

1. Dues:

Annual dues are \$15.00 per person, per season, and payment of dues is a requirement for membership in the Club. If additional funds are needed, a special assessment may be approved, by a simple majority of members in good standing and present at a meeting.

2. Meetings:

- a) There shall be a minimum of five monthly general meetings of the membership, November through March.
- b) Meetings will be held on the first Thursday of each month unless notified differently by the President.
- c) The time of meetings will be 5:00 pm unless the President notifies the membership one week ahead.
- d) The March meeting will be the election of officers. Newly-elected officer terms shall begin with the next season on November 1.

3. Communication:

- a) A separate email account shall be set up for club use only.
- b) The Treasurer will maintain the email addresses.
- c) The President and Trip Director will also have access to the email account.
- d) The password for the email account shall be changed each year at the time of officer rotations.

4. Wagon Masters:

Wagon Masters are members who volunteer to organize and lead Club rallies and will coordinate the rallies with the Trip Director.

5. Trip Cancellation Policy

- a) If the Club cancels a rally a full refund will be made to the rally participants. In the

event the Club has to cancel a rally because of circumstances beyond their control, such as an RV resort or some other business defaults, and if the Club cannot recover their losses, the Club's loss will be distributed equally among all the participants in the rally.

- b) If a member must cancel their reservation notification should be made to the Wagon Master within 15 days prior to departure. If the Club cannot fill the canceled reservation, refunds are subject to the amount that the Club can recover.
- c) The Club will make every effort to refund the full amount of deposit; however there may be circumstances beyond the Club's control preventing a 100% refund such as money paid to RV resorts, campgrounds, etc.
- d) The Club will attempt to fill cancellations first from the waiting list. If there is no waiting list, it is the member's responsibility to find a replacement.
- e) Refunds will be held until the Wagon Master and Club Treasurer have determined together that there will be no losses incurred because of the cancellation.

6. Waiting List Policy

- a) The Club will make new rally announcements at Club meetings so that all members have an equal opportunity to sign up. At the time of a rally announcement a sign-up sheet will be available. A deposit deadline will be noted on the sign-up sheet. The sheet will specify the number of participants allowed due to available RV spaces, etc. In the event the list fills, a waiting-list will be offered.
- b) If a member has not paid their deposit two days prior to the deposit deadline, they will be contacted by the Wagon Master giving them notice of the pending deadline. If the member still has not paid the deposit by the deadline, their spot will be offered to the next in line from the waiting list.
- c) A "final payment in full" date will be announced by the Wagon Master to all rally participants. All final payments must be made by that date. In the event a member does not make the final payment their spot will be offered to the next in line from the waiting list. The deposit made by the member in default will be subject to the cancellation policy.

7. Name Tags:

All members taking part in any Club activity are encouraged to display a name tag on their outer clothing.

8. Rally Guidelines:

- a) It is the goal of the Club to ensure that all participants travel to the rally site and return to Happy Trails RV Resort without undue risk.
- b) It is the responsibility of every Club member to obey all traffic laws.