

# **HAPPY TRAILS RV CLUB BYLAWS**

## **Article I – Name**

The name of this organization shall be Happy Trails RV Club, herein after referred to as the “Club.”

## **Article II – Purpose**

To provide the residents (owners and renters) of Happy Trails RV Resort safe opportunities to engage in group travel and participate in recreational and informational trips.

## **Article III – Membership**

Section 1: All residents of Happy Trails RV Resort are eligible for membership in the Club. Each member shall have one vote.

Section 2: Members should support Club activities and abide by the Club’s Bylaws and Rules and Regulations.

Section 3: Membership in the Club may be terminated by: 1) Voluntary withdrawal; 2) Non-payment of dues or assessments adopted by the Club; 3) Violation of the provisions of these Bylaws; or, 4) Violation of the Rules and Regulations of HTCA or of this Club.

## **Article IV – Meetings**

Section 1: The Club may establish a meeting schedule that shall suit the Club’s needs.

Section 2: All meetings shall be conducted under Roberts Rules of Order (revised).

Section 3: All meetings shall be conducted with a quorum of 25% of the membership present.

Section 4: Special meetings may be called by the President either on his/her own initiation or when required by written request of at least five (5) members of the Club. Such special meetings shall have at least three (3) days notice given to members, providing the date, time and place of the meeting, as well as the subject or subjects to be considered.

## **Article V – Election of Officers**

Election of officers shall be included in the regular business meeting in March.

## **Article VI – Annual Election**

Beginning with the 2012-2013 season of November 1 – October 31, the President, Secretary and Trip Director will be elected to serve two-year terms. The Vice President and Treasurer will be elected to serve one year terms. In each subsequent odd numbered year the Club will elect the Vice President and Treasurer for two-year terms. In each subsequent even numbered year the Club will elect the President, Secretary and Trip Director for two-year terms. This method will retain two veteran officers each year to provide continuity for the Club.

## **Article VII – Dues**

A change in annual dues may be adopted by the Club at a regular meeting and shall cover the period November 1 – October 31 of the following season.

## **Article VIII – Officers and their Duties**

Section 1: The elective officers of the Club shall be President, Vice President, Secretary, Treasurer and Trip Director.

Section 2: Terms of office shall be two years.

Section 3: Vacancies in any office may be filled by the President and approved by a simple majority of members present at a meeting.

Section 4: Duties of Officers:

- a) President: 1) Shall preside at all meetings of the Club, appoint regular and special committees, and call special meetings, if necessary. 2) Shall send (email) all Club communications to the membership.
- b) Vice President: Shall assume the duties of the President if the President is absent or when requested to do so by the President.
- c) Secretary: 1) Shall take minutes of Club meetings and shall be responsible for determining if a quorum exists at meetings. 2) Shall be responsible for articles for the *Nosey Coyote* and flyers for the Activities Club Information Rack. 3) Shall notify the HTCA Activities Director of changes in the Club's officers. 4) Shall provide Club members and the HTCA Activities Director with a copy of the Club's Bylaws.
- d) Treasurer: 1) Shall collect all dues and assessments, disburse all funds, and provide financial reports during the months of November, December, January, February and March. 2) Shall assure that all payments by check will be made payable to the Happy Trails RV Club. 3) Shall provide requested assistance to the persons appointed by the President to conduct an annual financial review. 4) Shall provide a current roster of members in good standing to officers and the Webmaster.

e) Trip Director: 1) Shall oversee the overall planning of rallies. 2) Shall provide assistance and oversight to the Wagon Masters.

f) Immediate Past President: Shall serve as a supporting resource for new officers and ensure continuity and shall be an ex-officio member of Club committees.

### **Article IX – Committees**

Section 1: Executive Committee: Shall be comprised of the elected officers of the Club. In the event of an emergency, the Executive Committee may act on behalf of the membership. Such actions shall be subject to ratification by the membership at its next meeting.

Section 2: Nominating Committee: Shall be appointed by the President at the January meeting. The committee shall consist of at least three members and shall present, at the February meeting, nominations for each office to be filled.

Section 3: Special or Standing Committees: The President may appoint special and standing committees as needed for the Club’s operation.

### **Article X – Fiscal Year**

The fiscal year of the Club shall begin November 1 and shall end October 31 of the following season.

### **Article XI – Amendments**

Section 1: Upon proposal by the Club’s Executive Committee, or any Club member, these Bylaws may be amended by a two-thirds majority vote of the members attending a meeting.

Section 2: Proposed changes to these Bylaws shall be explained and discussed at a meeting of the membership at least thirty days prior to voting on the amendments.

Adopted by the Happy Trails RV Club on \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President’s Signature

\_\_\_\_\_  
Secretary’s Signature